

Program of Work Worksheet

The heart of any CTSO is the program of work or what your chapter is going to do. It is the activities and projects—the plan of action—that your chapter will carry out during the school year.

The members should discuss and develop their own plan. The advisor’s role is to help members select activities that relate to their technical training and to guide them as they develop their personal skills in communications, organization, planning and follow-through.

Chapter activities will provide some of the best opportunities CTSO members will have to learn by doing. A successful program of work creates a positive learning atmosphere in the classroom. CTSO members learn how to accept responsibility, work as a team, manage a budget, and handle success and failure.

Professional Development

Prepare each member for entry into the workforce and provide a foundation for success in a career. Becoming a professional does not stop with acquiring a skill, but involves an increased awareness of the meaning of good citizenship and the importance of labor and management in the world of work.

Community Service

Promote and improve good will and understanding among all segments of the community through services donated by CTSO chapters, and to instill in its members a lifetime commitment to community service.

Business & Industry Connections

Increase awareness of quality job practices and attitudes, and to increase the opportunities for employer engagement and eventual employment.

Financial Leadership Activities

Plan and participate in activities to allow all members to carry out the chapter's projects. Educate members on their own personal finance for current and future success.

Public Relations

Make the general public aware of the good work that students in career and technical education are doing to better themselves and their community, state, nation and world.

Social Activities

To increase cooperation in the school and community through activities that allow CTSO members to get to know each other in something other than a business or classroom setting.
