



Chapter Excellence Program Application

App #: 4352

Year: 2019

Level 3

SUBMITTED

Name of School: **Centauri High School**
 Primary Contact: Keith Christensen
 Contact Email: kchristensen@northconejos.com
 Contact Phone: 7192989709
 School Address: 17889 South Highway 285
 La Jara, CO 81140
 School Phone: (719) 274-5178

This application represents the work of a: CHAPTER

Number of unduplicated student enrollment in courses eligible for SkillsUSA membership: 75
 Total SkillsUSA Membership as indicated by Chapter or Section: 26

Certifications

Chapter President: Chance Smith Certification of President
 smithchance5102@gmail.com

Chapter Secretary: Jessa Christensen Certification of Secretary
 jeschristensen101@gmail.com

Chapter Advisor: Keith Christensen Certification of Advisor
 kchristensen@northconejos.com

Campus Administrator: Brad Huffaker Certification of Campus Admin.
 bhuffaker@northconejos.com

Level 1 - Quality Chapter Award

Quality Chapter Indicators

- Chapter paid membership dues
- All section/program advisors paid professional dues to SkillsUSA
- The chapter elected chapter officers
- The chapter conducted well-planned, regularly scheduled meetings
- The chapter completed a projected budget (list of planned income and expenses for the year)
- The chapter completed a Program of Work (list of planned chapter activities for the year)

Framework Component 1 - Personal Skills

Level 1

Name of Activity: **SkillsUSA Fundraiser**

- Integrity
- Work Ethic
- Professionalism
- Responsibility
- Adaptability / Flexibility
- Self-Motivated

Framework Component 2 - Workplace Skills

Level 1

Name of Activity: **Give Thanks-Give Food**

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- Communication
- Decision Making
- Teamwork

- Multi-Cultural Sensitivity & Awareness
- Planning, Organizing & Management
- Leadership

Framework Component 3 - Technical Skills

Level 1

Name of Activity: **Construction Career Days**

- Computer & Technology Literacy
- Job Specific Skills
- Safety & Health
- Service Orientation
- Professional Development
-

Level 2 - Chapter of Distinction

Essential Activities

- Conducted officer training
- Conducted a chapter recruitment activity (i.e. membership drive, middle school presentation)
- Members are engaged in committee structure to implement chapter activities
- Plan to participate in State Leadership and Skills Conference

Chapter of Distinction Indicators

- 75% of eligible students are SkillsUSA members
- Held executive committee meetings with local chapter officers
- Conducted an activity to engage business and industry partners
- Students attended Fall Leadership Conference
- Chapter members attended one activity above the chapter level excluding Fall Leadership Conference
- A report of chapter activities/accomplishments is presented to the school board
- Held SkillsUSA local technical area Championships
- Held SkillsUSA local leadership/occupational area Championships
- Celebrated SkillsUSA Week through chapter activities
- One or more articles were published in local media
- Local chapter has a social media or web presence
- Has a candidate for state office
- A chapter awards program or banquet is conducted on the local level in which all members may attend
- Participate in the Professional Development Program (PDP)

Activity 1

Personal

Level 2

Name of Activity: **Freedom Tribute Project**

A. Which framework elements apply to the activity?

- | | |
|---|--|
| <input type="checkbox"/> Integrity | <input checked="" type="checkbox"/> Responsibility |
| <input checked="" type="checkbox"/> Work Ethic | <input checked="" type="checkbox"/> Adaptability / Flexibility |
| <input checked="" type="checkbox"/> Professionalism | <input checked="" type="checkbox"/> Self-Motivated |

B-1. What was the Intentional Essential Element SMART Goal?

Essential Element Goal: During the Freedom Tribute Project, Centauri SkillsUSA's chapter goal was professionalism. Through this project SkillsUSA member communicated with community members and business and industry professionals. With each phone call and every door to door visit made, nearly 50 in total, the Centauri SkillsUSA members spoke professionally and respectfully as the property owners were considered and contacted. Members considered the placement of each individual American flag along the 17 mile stretch and politely accepted all answers given by businesses and property owners.

B-2. What were three goals of the activity? (Need 3 Activity SMART goals)

Goal 1: Place twenty-two American flags along the west side of Hwy 285 corridor. The 22 American flags represent the 22 Veterans who take their lives each day. Members will place all flags on Veteran's Day, November 11, 2019.

Goal 2: \$1430.00 of monetary and material donations will be collected from local businesses and community members. This goal is accomplished when the total monetary donations of \$1,430 and/or material donations(22 flags,44 carabiners,44 screws,22 conduit,22 T-posts, 22 solar lights) are received. All donations will be collected from September 16, 2019 to November 7, 2019.

Goal 3: 75% of all registered SkillsUSA members will participate in the collecting of donations, assembly of flag poles with lights, installing/standing flag poles during the project from September 16-November 11, 2019.

C. Plan of Action (who, what, when, where)

The SkillsUSA team planned and developed all activities through this plan of action. They worked with business, industry, and property owner expectations to make a successful project. Members had an opportunity to demonstrate work ethic, professionalism, adaptability, responsibility, and self motivation.

9/23/2019-Spoke to Excel(contact information for permission to hang flags from power poles)

9/25/2019-Received call-Excel(obtained corporate number)

9/26/2019-Called Excel's office(no permission)

10/10/2019-Contacted CDOT(office contact)

10/15/2019-Multiple attempts to contact CDOT office(no response)

10/24/2019-Contacted main office at CDOT Office to obtain email-Ms. Reider(no permission)

10/28/2019-Contacted Mr. Hensley-Valley Electric-material donations(Valley and American Electric split material donation-approximately \$620)

10/29/2019-Spoke to Ms. Hussman-La Jara Trading Post(donated T-posts,screws)

10/30/2019-placed Amazon order(flags,lights,carabiners)
10/30/2019-Print out county map-determine flag placement
10/30/2019-Mrs. Gallegos(permission)
10/31/2019-Made flag permission forms,press release
11/4/2019-Made patriotic playlist
11/5/2019-Mrs. Ruybal,Mr. Coombs,Ms. Munson,Saw Mill(permission),Ms.Valdez(no permission)
11/6/2019-Mr. Moeller(permission)
11/7/2019-Randa,Mr. Martinez,Ms. Valdez(permission)
11/8/2019-Ms. Page,Ms. Shultz(permission),built poles,pounded T-posts
11/11/2019-Flags installed.

D. Results/Evaluation/Framework (What was accomplished? How did this activity help members gain these skills based on the essential elements selected above?)

Essential Element Goal Results-(MET)Act in a professional manner as chapter members ask to place American flags on the privately owned properties and ask for material donations for flag poles. Committee chairs professionally asked business and property owners for permission and/or donations.

Goal 1 Results-(MET)Placed 22 American flags along Hwy 285 corridor. Members placed all 22 flags on November 11, 2019 and provided recognition for those who gave and are giving the ultimate sacrifice for our great nation.

Goal 2 Results-(NOT MET)Members received \$60 in monetary donations. Material donations consisted of all 22 conduit pieces, 14 American flags, and all screws. Members used money from SkillsUSA fundraising to purchase the material which were lacking.

Goal 3 Results-(EXCEEDED) 90% of chapter member participated in the collecting of donations, fundraising, manufacturing and installing the flags.

Evaluation: This activity created a visual appreciation for the brave men and women in our country who never returned home. Members were able to have community members participate through each step in this activity. This project still impacts community members by seeing the flags fly high year round. We will continue to re-evaluate this project yearly as Veterans Day occurs. Members will continue to replace flags and solar lights to honor and respect the men and women in our nation that have given each member of our society freedom.

Name of Activity: Freedom Tribute Project



On Veterans Day 2020, the SkillsUSA team behind the planning and execution of the Freedom Tribute project, started early placing flags along the 285 corridor in Southern Colorado. This group was in charge of contacting land owners to gain permission for the placement of the flags, contacting business and community for donations, the assembly of the flag poles with lights and the hanging of the flags.

Activity 2

Workplace

Level 2

Name of Activity: **Thanks-A-Bunch Lunch**

A. Which framework elements apply to the activity?

- | | |
|---|---|
| <input checked="" type="checkbox"/> Communication | <input type="checkbox"/> Multi-Cultural Sensitivity & Awareness |
| <input checked="" type="checkbox"/> Decision Making | <input checked="" type="checkbox"/> Planning, Organizing & Management |
| <input checked="" type="checkbox"/> Teamwork | <input checked="" type="checkbox"/> Leadership |

B-1. What was the Intentional Essential Element SMART Goal?

Essential Element Goal: Centauri SkillsUSA's chapter goal was to plan, organize, and manage a prepared lunch for all of the district teachers and staff. Chapter members participating in this activity, planned a menu of two items with multiple side dishes, drinks and desserts. Centauri SkillsUSA members planned the menu and organized the teacher lunch; scheduling time for preparation and organizing members for serving and clean up. Members considered the selection of food based on teacher preference and needs.

B-2. What were three goals of the activity? (Need 3 Activity SMART goals)

Goal 1: Eighty teachers will participate in the Thanks-A-Bunch lunch on February 7, 2020. The goal will be accomplished when all teachers are invited/served. Members will accomplish this goal by respectfully serving the teacher in a timely manner.

Goal 2: Fifty percent of members will participate by preparing and organizing this teacher lunch. Members will know when this goal is accomplished by being fully set up, having the correct amount of food, and having enough members to serve the teachers. This goal aligns with other project objectives because it helps members improve their workplace skills including teamwork, communication, planning and management.

Goal 3: SkillsUSA Members will converse and express gratitude to every teacher at the lunch. This goal will be accomplished when all teacher/staff have been served and are satisfied with their lunch experience.

C. Plan of Action (who, what, when, where)

The Centauri SkillsUSA leadership team planned and organized this project's activities through this plan of action. To make this project effective, each SkillsUSA member participated and demonstrated workplace skills. Sixty percent of members helped to carry out the project through this plan of action.

1/20/2020-Leadership began planning date(Spoke with principle)

1/21/2020-Began planning breakfast menu

1/22/2020-Asked to consider a meal for the all district teachers

1/23/2020-Established date for breakfast

1/27/2020-Received information concerning teacher meeting during the time planned for teacher breakfast

1/28/2020-Members asked to replace teacher breakfast with a teacher lunch

1/29/2020-Received permission to replace the breakfast with the lunch

1/30/2020-Started to come up with a new menu for lunch

2/3/2020-Placed requisition form for the food to be purchased

2/4/2020-Bought all groceries from Walmart

2/6/2020-Began preparing meal for teacher lunch

2/7/2020-Prepared more food, served teachers, and cleaned up equipment and facility

D. Results/Evaluation/Framework (What was accomplished? How did this activity help members gain these skills based on the essential elements selected above?)

Essential Element Goal:(MET) SkillsUSA members met the goal expectation of practicing preparation, organization, and management skills. Members were able to effectively practice and demonstrate their skills, while thanking the teachers for all they do for the students. Members chose a menu for the teachers that was diverse enough to meet the likes and needs of each individual teacher. Taking into account special dietary needs.

Goal 1 Results:(MET) Eighty teachers participated in the teacher lunch. All teachers were served within a timely manner and were able to receive their preferred sandwich. SkillsUSA members thanked each teacher as they made their way through the serving line.

Goal 2 Results:(EXCEEDED)Sixty percent of SkillsUSA members participated in the teacher lunch through one action or another: organization, preparation, serving, and clean-up. Members provided the correct amount of food for the teachers.

Goal 3 Results:(MET) While not all teachers were able to attend, those who were in attendance were greeted with gratitude in a professional manner.

Evaluation: This activity proved to be an effective way to thank the teachers. It demonstrated the gratitude that SkillsUSA members have for all their teachers' efforts. SkillsUSA members created an environment that the teachers felt comfortable and welcomed.

Name of Activity: Thanks-A-Bunch Lunch



After making many preparations the night before, students met and served the teachers, not only from our high school but from the entire district and administration building. Students planned, prepared, set up and cleaned up for this event. Students and teachers shared mutual respect and gratitude during the event.

Activity 3

Technical

Level 2

Name of Activity: **Centauri SkillsUSA Career Conference**

A. Which framework elements apply to the activity?

- | | |
|--|--|
| <input checked="" type="checkbox"/> Computer & Technology Literacy | <input checked="" type="checkbox"/> Service Orientation |
| <input checked="" type="checkbox"/> Job Specific Skills | <input checked="" type="checkbox"/> Professional Development |
| <input checked="" type="checkbox"/> Safety & Health | <input type="checkbox"/> |

B-1. What was the Intentional Essential Element SMART Goal?

Essential Element Goal: At the Career Conference the essential element goal was to create a place for job specific training opportunities and career exploration for the entire student body as well as extended opportunities to surrounding schools including middle school students and out of district high school juniors and seniors. The event consisted of a career fair made up of business, education and military industries. In addition, students will rotate through career readiness workshops. This was a full day event offered during a school day. Each SkillsUSA member created an effective learning environment for each student to be taught job specific skills including communication, life planning and goal setting. Members sought to find willing industry partners to effectively teach students skills specific to certain career clusters.

B-2. What were three goals of the activity? (Need 3 Activity SMART goals)

Goal 1: The entire student body, 298 students, will attend the career conference, January 30, 2020.

Goal 2: Forty business and industry partners will be represented in the career fair and will represent all pathways. This goal will be recognized as accomplished when 40 business and industry partners accept the invitation to participate in the career conference. This goal will improve career-ready skills. The time frame for this project is September 3, 2019 to January 30, 2020.

Goal 3: Ninety percent of members will participate in the planning and execution of the career fair and workshops. This goal is accomplished when the career conference is over and members participated in the activity. Members can accomplish this goal by encouraging one another to participate in every possible activity: set-up, clean-up, invitations. This aligns with other project objectives since it allows job skills to be demonstrated and learned during the planning of this event from September 3- January 30.

C. Plan of Action (who, what, when, where)

The SkillsUSA team planned and carried out all activities through this plan of action. They worked with administration, local business and industry partners to create a successful learning opportunity. Members had the opportunity to demonstrate job specific skills, professional development, service orientation, computer/technology literacy, safety and health.

9/3/2019 Leadership team speaks to HS principle about career conference and possible dates. Set 1/30/19 as conference date

10/15/2019-Leadership team begins compiling list of business partners.

10/17/2019-Visit with school guidance counselor about post-secondary recruiters contacts

11/21/2019- Create electronic form for registration.

12/15/2019-Create and send out "Save the Date"flier with registration link to Business and industry

1/8/2020-1/29/20 Contact B&I partners to confirm participation

1/13/2020- Print out interest survey for all students to participate in

1/15/2020-Finalize plan for career fair set-up, student rotation to workshops. Determine classrooms for workshops. Locate tables for career fair

1/16/2020-Pick up door prizes from Walmart

1/20/2020- Chapter meeting to discuss final arrangements

1/27/2020- Sent out a reminder via email to all B&I participants.

1/28/2020- Create a photo booth to commemorate the conference.

1/29/2020- Four B&I participants notified us that they were unable to participate this year.

1/30/2020- Host successful career conference. Set up, host, clean up, thank you notes

D. Results/Evaluation/Framework (What was accomplished? How did this activity help members gain these skills based on the essential elements selected above?)

Essential Element Goal:(MET) Job specific training opportunities were provided for the entire student body as well as surrounding schools. Members found multiple business/industry partners that were willing to teach the students job specific skills that were relevant to every career path. Members were able to learn the essential element goal of job specific skills.

Goal 1 Results:(NOT MET) While all students had the opportunity to participate, not all students chose to stay for the event.

Goal 2 Results:(MET) Forty business and industry partners were represented in the career fair. All pathways were represented; business and industry partners being willing to participate in the career conference. Members invited many industry partners and were able to present a successful career conference.

Goal 3 Results:(MET) Ninety percent of SkillsUSA members participated in the planning and execution of the career fair and workshops. This goal was recognized as complete when the career conference clean-up concluded. SkillsUSA members encouraged each other to participate in the planning and execution of this activity.

Evaluate: This activity proved to be an effective way to teach and learn job specific skills. It allowed the entire student body to demonstrate the knowledge that they had already possessed, while also creating a setting to obtain new skills and knowledge. Members demonstrated a drive to help plan and execute the career fair and workshop courses.

Name of Activity: Centauri SkillsUSA Career Conference



During the Centauri SkillsUSA Career Conference, all students from Centauri HS and 8th grade, North Conejos Alternative School, as well as neighboring district, Sanford juniors and seniors, had the opportunity to visit with business, education and military representatives at a career fair. In addition, students attended workshops related to developing career-ready skills. Workshops were conducted by business professionals and SkillsUSA leadership. Attendees commented that it was the "best" and "most organized" event they had attended.

